



NACP Interim Introductory Advocacy Training Guide

The NACP Interim Introductory Advocacy Training is a NACP Pre-Approved training program that is comprised of both Office for Victims of Crime Victim Assistance Training (OVC VAT) modules **and** NOVA LMS on-demand courses.

This training was developed to provide advocates with a no cost, on-demand introductory advocacy training that meets the NACP requirements for new credentialing applicants.

This guide outlines the following:

- Required OVC VAT modules and NOVA LMS courses
- How to access required modules/courses
- Required documentation to verify module/course completion

1. **OVC VAT (First Required Component)**

The VAT is a web-based victim assistance training program developed and administered by the Office for Victims of Crime (OVC). [Click here](#) or copy/paste the following URL into your browser to access the VAT:

https://www.ovcttac.gov/views/TrainingMaterials/dspOnline_VATOnline.cfm?nm=wbt&ns=ot&nt=vat

The following chart lists the OVC VAT modules required for the NACP Interim Introductory Advocacy Training. You are only required to complete the modules listed on the chart.

Accepted **documentation** to verify completion includes:

- Excel formatted transcript issued by OVC VAT

If you require assistance with the VAT, please contact OVC directly at ovcttac@usdoj.gov.

Required OVC VAT Modules:

OVC VAT Module	Section
The Civil Justice System	Basics
The Criminal Justice System	Basics
The Military Justice System	Basics
Suicide Prevention for Victims of Crime	Basics
Tribal Justice Systems	Basics
Types of Victim Services	Basics
Victims' Rights	Basics
Victims' Compensation	Basics
Advocacy	Core Competencies & Skills
Assessing Victims' Needs	Core Competencies & Skills
Collaboration	Core Competencies & Skills
Confidentiality	Core Competencies & Skills
Conflict Management & Negotiation	Core Competencies & Skills
Documentation	Core Competencies & Skills
Problem Solving	Core Competencies & Skills
Referrals	Core Competencies & Skills
Self-Care	Core Competencies & Skills
Arson	Crimes
Assault	Crimes
Child Abuse & Neglect	Crimes
Cyber Fraud	Crimes
Financial Crimes	Crimes
Human Trafficking	Crimes
Identity Theft	Crimes
Impaired Driving	Crimes
Mass Violence and Terrorism	Crimes
Property Crimes	Crimes
Serving Survivors of Homicide	Crimes
Sexual Assault	Crimes
Stalking	Crimes
Teen Relationship Abuse	Crimes
American Indian/Alaska Native Populations	Specific Considerations for Providing Victim Services
Children & Youth	Specific Considerations for Providing Victim Services
Immigrant Populations	Specific Considerations for Providing Victim Services
People with Disabilities	Specific Considerations for Providing Victim Services
U.S. Citizens Victimized Overseas	Specific Considerations for Providing Victim Services
Victims of Campus Sexual Assault	Specific Considerations for Providing Victim Services
Victims with Mental Health Issues	Specific Considerations for Providing Victim Services
Victims with Substance Use Issues	Specific Considerations for Providing Victim Services

2. NOVA LMS Courses (Second Required Component)

1. Set up your account in NOVA's LMS, Learn Upon, by [clicking here](#) or by or copy/paste the following URL into your browser: https://novatraining.learnupon.com/users/sign_up and following the instructions provided.
2. Register for the NACP Interim Introductory Advocacy Training by [clicking here](#) or copy/paste the following URL into your browser: https://novatraining.learnupon.com/store/93823-nacp-interim-introductory-advocacy-training?is_lp=1

NOTE: you will be required to add the training to your cart and proceed to checkout, even though there is no cost associated.

3. The Training should now appear on your dashboard and be available for completion.

The following chart lists the NOVA LMS on-demand courses that are required as a part of the NACP Interim Introductory Advocacy Training. Accepted **documentation** to verify completion is a Certificate of Completion for each course.

Required NOVA LMS Courses:

NOVA LMS Course Titles
NACP Interim Introductory Advocacy Training- Foundations in Advocacy
NACP Interim Introductory Advocacy Training- Role of the Advocate
NACP Interim Introductory Advocacy Training- Crisis Intervention
NACP Interim Introductory Advocacy Training- Ethics & Confidentiality for Victim Service Providers
NACP Interim Introductory Advocacy Training- Inclusion and Belonging

4. Submitting Training Documentation

Accepted training documentation must be submitted altogether when you submit your digital credentialing application.

Note: Please wait to submit your certificates until all required OVC VAT modules and NOVA LMS courses have been completed. Submitting them together, rather than individually, ensures a smooth and efficient review process.

Questions? Contact credential@thenacp.org